Volunteer Opportunities - Cambridge Online					
Category	**Volunteer Role**	**Role Purpose**	**Typical Activities**	**Preferred Skills**	**Time Commitment**
Marketing & Communications	Website Development & Maintenance	Maintain and improve online presence	Website updates, accessibility checks, SEO improvements	Web development, content management	Flexible / To be agreed
	Social Media	Increase awareness and engagement	Create posts, schedule content, monitor engagement	Social media, writing	Flexible / To be agreed
	Graphic Design	Produce engaging visual materials	Design flyers, posters, presentations	Design / Marketing	Flexible / To be agreed
	Content Writer	Share impact and promote services	Blogs, case studies, newsletters	Writing, storytelling	Flexible / To be agreed
Events & Community	Community Outreach	Promote services locally	Attend events, engage community groups	Communication skills	Flexible / To be agreed
	Events Volunteer	Support event delivery	Registration, set-up, attendee support	Organisation, teamwork	Flexible / To be agreed
Digital Skills	Digital Skills	Support learners	One-to-one support, online safety, classroom sessions	Basic digital skills	Flexible / To be agreed
		Build digital confidence	Support regular sessions and learners	Communication, patience	Flexible / To be agreed
		Assess new volunteers	Assesor - Competence Test	Advanced digital skills	Flexible / To be agreed
	AI	Introduce AI tools safely	Demonstrations, workshops, resource creation	AI knowledge	Flexible / To be agreed
	Tutor / Workshops	Writing and delivering courses related to digital skills / Train the Trainer	Deliver workshops and projects	Technical expertise	Flexible / To be agreed
Data & Systems	CRM	Improve data management	Beacon CRM support, reporting	CRM knowledge	Flexible / To be agreed
	Data Analyst	Support impact reporting	Analysis, dashboards, reports	Excel, Power BI	Flexible / To be agreed
	Monitoring & Evaluation	Measure project outcomes	Surveys, analysis, reporting	Research skills	Flexible / To be agreed
Business Support	Administration	Support daily operations	Records, scheduling, documentation	Administration	Flexible / To be agreed
	Cyber Security	Audit and assess system security	ISO standard interrogations and resilience tools and proveses	IT skills	Flexible / To be agreed
	Contact Centre	Remote support for users	Problem solving and solution selection	Good IT and comms sklls	At least one day per week
	IT Support	Support staff and systems	Microsoft 365, troubleshooting	IT skills	Flexible / To be agreed
Fundraising	Fundraising	Raise income for projects	Events, campaigns, donor support	Communication	Flexible / To be agreed
	Grant Research	Identify funding opportunities	Research and prospecting	Research skills	Flexible / To be agreed
Specialist	HR	Support people processes	Policies, recruitment support	HR experience	Flexible / To be agreed
	Finance	Support financial management	Budgets, reporting	Finance experience	Flexible / To be agreed
	Legal	Support governance and compliance	Policy reviews, advice	Legal experience	Flexible / To be agreed
	Accessibility	Improve inclusivity	Review venues, resources and systems	Accessibility knowledge	Flexible / To be agreed
Others	If you have skills, knowledge, or experience that could support our mission, we'd love to hear from you. Get in touch and we can discuss how your expertise could be used to support Cambridge Online and the communities we serve.				

Alba Bravo Gonzalez
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